



2018 Oakcrest LDS Girls Camp

Bishop's Reference Form

Please send immediately to:

Email:

oakcrestemployment@gmail.com

or mail:

Oakcrest Committee

c/o Jule Oldham

1078 Trimble Creek Dr.

West Jordan, UT 84088

801-563-3096

Dear Bishop,

A member of your ward has applied for employment at the Oakcrest LDS Girls Camp for the upcoming season. The primary purpose of Oakcrest is to teach young women about the gospel, and strengthen their testimonies. Staff members are expected to live the standards of the Church of Jesus Christ of Latter-day Saints both on and off-duty.

Being a staff member at Oakcrest carries with it a great deal of pressure, responsibility and dedication. Staff members are required to work long hours, get along with other staff members, and be willing to set aside their own wants and needs for the needs of the young women who attend camp. **It is a difficult and tedious 11 weeks. Please consider this as you write your recommendation. Please interview this applicant** to determine her personal worthiness and please complete the information on the second page. Mail the completed form to the address at the top of this page.

As the Oakcrest Committee, we take our responsibility of hiring a staff very seriously and prayerfully. We appreciate your honesty and openness in your comments. Any information we receive **will not be shared with the applicant. Handing this completed form to the applicant personally will disqualify her from working at camp. Please email or mail it personally.**

Sincerely,

Oakcrest Camp Women's Committee

Job Descriptions:

Director/Assistant Directors are responsible for daily operation and supervision of a staff of approximately 50.

Head Cook is responsible for meal preparation for up to 300+ people per meal. She supervises the Kitchen Staff, orders food, plans balanced menus, distributes job assignments, makes sure meals are on time and that the kitchen meets the Board of Health standards. She will be supervising a staff of 11 young women ages 16-19 and is a member of the directorship for the season.

Assistant Cooks work under the direction of the Head Cook. They assist in managing the Kitchen Staff and will help in the preparation of meals.

Kitchen Duty Specialists (KDs) must work well with the Head Cook and Assistant Cooks and other staff members. She must be able to follow directions. She also needs to have a good attitude and be willing to work hard. As a KD, she will assist in the preparation of 3 meals a day for up to 300+ people.

Counselors/Specialists are responsible for 13-14 year old girls 24 hours a day for 10 weeks. They have a spiritual and guiding impact on the lives of these young girls.

All Applications and Reference Deadlines are as follows for:

Director: Friday, October 13 2017

Counselors, Specialists: Friday, January 5, 2018

Applicant Portion: (to be filled out by applicant)

Name of Applicant: _____ Phone: _____

Position Applying for: _____

I understand that this completed reference form will become the property of Oakcrest Camp.

I give the Oakcrest Employment Committee permission to contact the Bishop listed below.

Signed: _____ Date: _____

Bishop's Portion: (to be filled out by the Bishop of the ward in which the applicant **presently resides, be it college or home**).

• Does this applicant hold a current Temple Recommend? (Baptism for un-endowed) Yes No

• Is this applicant in good standing with the Church, morally clean, and obeying the Word of Wisdom? Yes No Comments: _____

• **Positions at camp are physical and emotionally stressful and demanding!**

Are you aware of any **health problems** that would interfere with her ability to work at camp?

Yes No Comments: _____

• Has the applicant exhibited any **emotional difficulties** that would interfere with her ability to work at camp? Yes No

Comments: _____

• Would you employ this person for a position of leadership? Yes No Comments:

• Further comments on emotional maturity, ability to cooperate with others, self-motivation, ability to take directions, etc:

Bishop's Name: _____ Phone: () _____

Address: _____ Ward: _____

Email Address: _____

Signed: _____ Date: _____