



Oakcrest Girls Camp

A Guide for Leaders

www.oakcrestcamp.org

Oakcrest is nestled in the beautiful Kamas Valley. Established in 1958, Oakcrest serves over 100 stakes in the Salt Lake Valley and is open to all young women who have just completed the 7th grade. The camp runs for 10 weeks during the summer, with 200 to 300 campers attending each week. Activities include: archery, zip line, giant swing, target shooting, crafts, hiking, obstacle course, foam slide, spiritual classes, and more. Meals are served in the large main lodge, and there are 13 cabins with bunk beds where the girls and their counselors sleep. The goal of all Oakcrest activities is to provide spiritual growth, wholesome fun, meaningful experiences, and improved social skills. *Oakcrest is owned and operated by The Church of Jesus Christ of Latter-day Saints, but young women of all faiths are welcome to attend. Oakcrest provides a wonderful setting away from the world where the standards of The Church of Jesus Christ of Latter-day Saints are emphasized.*

Activities:

Campers will be participating in **Challenging, Outdoor, Physical Experiences (COPE)** while at Oakcrest. These include an obstacle course, giant swing, zip line, target shooting, foam slide, and hike. If a camper is unable to do one or more of these activities, she should make a note on the registration form explaining why.

Attendance & Eligibility:

Young women are invited to attend Oakcrest during the summer following their 7th-grade year. This is a one-time opportunity for girls who have just completed the 7th grade. Exceptions will not be made for those who have been accelerated or held back a year in school for any reason, including disability or illness. Age is only considered as an eligibility factor for girls who are homeschooled. In this case, homeschooled young women can use birth dates to determine grade level. For Oakcrest 2023, a homeschooled camper's birth date must be between September 1, 2009, and August 31, 2010.

If a young woman finds that she is unable to attend Oakcrest during her assigned week after registering with her stake, she may choose to go another week if space is available. A camper who desires to switch weeks should contact her stake leader who will then contact Oakcrest to make arrangements. The deadline for all changes is two weeks before the scheduled camp week begins. . A registered camper who finds she cannot attend at any time during the summer can find another eligible young woman to go in her place; however, Oakcrest must receive the new camper's registration no later than two weeks before the week of camp. In this case, payment for the replacement camper should be worked out at the stake level or between the families involved, whichever is applicable. Oakcrest does not take responsibility for making sure that the replacement camper reimburses the young woman who can no longer attend. **Oakcrest will not accept last minute registrations or replacements on busing day. Oakcrest does not issue refunds.**

We encourage campers to come for the entire week of Oakcrest. **Campers should not plan on coming late to camp, leaving early, or coming and going during the week.** Campers who cannot attend the entire week their stake is scheduled are welcome to register for another week. Should an emergency arise which would require the camper to go home early or arrive late, arrangements need to be made with the camp through the stake leader. Campers will not be allowed to check in or out more than once during the week. For safety reasons, an Early Release Form must be filled out and signed by the parent/guardian if the camper is being picked up early. This form can be obtained from her stake leader or under the Forms tab on the website. The form needs to be given to the stake leader by the Monday morning of camp. Campers will only be released to the person listed on the form after they show picture identification. Campers arriving late will need to let their stake leader know the date and time they will be arriving so that she can alert camp leaders.

Camp gates close each night at 9:30 pm.

Behavior:

Oakcrest has a no-tolerance bullying policy. Should a camper feel teased or bullied in any way, she is encouraged to talk to her counselor who will then address the concern with all parties involved. Bullying and disrespect that is not resolved after discussions with Oakcrest staff will be grounds for being sent home. In this case, Oakcrest will contact a parent/guardian of the involved camper(s) who will be asked to come and get their camper(s). Oakcrest also does not allow camp pranks or jokes on other campers or counselors.

Campers will be responsible for their personal cleanliness, as well as the cleanliness of their room and the camp area. Campers are expected to respect the natural environment by taking proper care of the camp and surrounding areas and keeping the grounds clean and free from litter. National forest regulations are observed at all times. Graffiti of any type is prohibited at Oakcrest.

Buddies for Campers with Special Needs:

Campers with disabilities and/or special needs, who require a little individual help, should attend Oakcrest with a **16 to 18-year-old** buddy. Buddies are not charged a registration fee. Parents/Guardians and stake leaders should work together in selecting a buddy who will facilitate the best experience **for the camper**. The primary responsibility of a buddy is to aid her assigned camper. She may not be able to participate in all camp activities, depending on the needs of her camper and whether or not there is sufficient time. **Buddies and the parents of the camper requiring a buddy must read and sign the *Buddy Agreement***. This form can be downloaded from the website under the *Forms* tab. There is also a link to this form on the online registration form. This form must be turned in to the camper's stake leader before Registration Day. Stake leaders will turn in all *Buddy Agreements* on Registration Day. They should be attached to the buddy's *Signature Form*. (See *Signature Form* below.)

Busing:

All young women are transported to and from camp on chartered tour buses that leave from and return to the busing location at the **Murray South Stake Center, 5735 South Fashion Boulevard, in Murray, Utah**. Young women should arrive by 8:00 a.m. on Monday morning and will return about 12:30 p.m. on Friday afternoon. Leaders should arrive at the busing location by 7:30 a.m.

Buses leave promptly at 8:30. No exceptions can be made for latecomers. Campers arriving late will need to find their own transportation to camp. Maps to camp will be available at the busing location or on our website.

- **Bus Assignments:** Stake leaders will be called a few weeks before camp with the bus number(s) of the bus or buses their campers will be riding on. If it is necessary to put your stake on more than one bus, the stake leaders will decide which girls will be riding on which bus. **At the busing location, stake leaders will be given colored tickets corresponding with their bus number. The stake leader will then hand each camper a ticket as she checks in. Girls will not be allowed on the bus without a ticket. Tickets will be handed to a chaperone as the girls board.**
- **Busing Day:** Stake leaders should be at the busing location on Monday morning by **7:30 a.m.** Leaders should find their stake flag, check in campers as they arrive, distribute colored luggage labeling tape as needed, and distribute bus tickets corresponding with their assigned bus number(s). These tickets will be provided by Oakcrest. Please bring a small table to use when you are checking your girls in. **You will need to bring a list of your campers to busing day so that you can check them off as they check in and give them a bus ticket. This list will be emailed to you.** When the buses are ready to load and chaperones have arrived, invite the campers to immediately load their luggage and get on their bus. Backpacks, water bottles, and pillows can be taken on the bus. All other luggage must be loaded into the luggage compartment. After all campers have checked in or at 8:20 a.m. (whichever is first), complete the *Oakcrest Busing Form* and take it to the *Open Enrollment* table. This form is located on the website under the *Forms* tab. Buses cannot leave until all stakes have checked in and all busing forms are received.

Camp Leadership:

A 17-member Women's Committee and a Priesthood Executive Committee, who reports to a member of the Quorum of the Seventy, oversee Oakcrest. Each year the Women's Committee hires a staff of amazing young-adult women to lead and direct the camp. Campers will be under the supervision of a counselor at all times. Two full-time service missionary couples live on the premises to ensure the safety of the campers and the continuity of the camp.

Cell Phones and Electronics:

Oakcrest is a wonderful place where girls can get away from the world and focus on spiritual and personal growth. In order to maintain this spirit, NO CELL PHONES, even as cameras, are allowed at camp. A camper can bring a separate camera for pictures. Any electronic devices at camp will be collected by the counselors, safely stored, and returned at the end of the week. We assume no responsibility for lost or damaged electronics or cameras brought to camp. If you need electronics for medical purposes, please contact us to make special arrangements.

Chaperones:

Each stake needs to find **female** chaperones (18 or older) to ride the bus with the campers on the way to Oakcrest on Monday and on the way home from Oakcrest on Friday. Please assign someone other than the check-in person to be a chaperone on Monday. After returning from Oakcrest, Friday chaperones need to remain at the busing location until **ALL CAMPERS FROM THEIR STAKE** have been picked up. Information on arrival times for chaperones and other instructions are included on the *Oakcrest Chaperone Information* form on the website under the *Leaders* tab. Please assign a back-up chaperone in case one of your chaperones cancels at the last minute. Chaperones are not allowed to bring children or pets with them.

Please use the following scale when determining how many chaperones your stake needs:

- 1- 40 campers: 1 chaperone on Monday AND Friday
- 41-100 campers: 2 chaperones on Monday AND Friday
- 100+ campers: 3 chaperones on Monday AND Friday

Communication with Campers:

To ensure the best possible Oakcrest experience, personal phone calls and personal visits are not allowed at camp. Parents/Guardians will be called if their camper is ill, terribly homesick, or if there are any other major problems. If there is an emergency at home, parents/guardians should contact the stake leader for help in contacting their camper. The stake leader will then pass on the information to a member of the Oakcrest Women's Committee. Please note that emails sent through the Oakcrest website are received by a Women's Committee member in the valley and not at the camp itself.

Campers love to receive mail from home, so we encourage family members to write to their campers. Please allow 3-4 days for mail to arrive. Camper Letters should be addressed as follows:

Camper Name
c/o Oakcrest Girls Camp
5850 East Bench Creek Road
Kamas, UT 84036.

Dress Code:

Modesty and safety are taken seriously at Oakcrest. Campers should only bring clothes that fit the following guidelines: Shirts should completely cover cleavage, the midriff, and shoulder, and should not be tight. To protect against tick bites, pants must be long and without holes (**no shorts or capris**). Shoes must cover the entire foot (**no sandals, flip-flops, or crocs**), and socks should be worn at all times. Long socks must be worn on the hike and are encouraged at all other times to prevent tick bites. In addition, campers are expected to follow the dress and behavior guidelines listed in the *For the Strength of Youth* pamphlet. **Campers who are not dressed according to these standards when they arrive at the busing location on their first day of camp will be asked to change before boarding their bus.**

EpiPen Form:

Stake leaders should give the *Oakcrest EpiPen Form* to any camper who will be bringing an EpiPen to camp. It should be passed out to these campers at your stake's Oakcrest Kickoff Meeting, filled out by their parents/guardians, collected by the stake leader, and **turned in on Registration Day**. A link to the *Oakcrest EpiPen Form* can also be found on the online registration form and on the website under the *Forms* tab. EpiPens are not provided at camp.

Health Concerns: Please note that there are no trained medical personnel residing at the camp.

- **Dietary Needs and/or Food Allergies:** The Oakcrest staff can assist those with special dietary needs (such as lactose intolerance, celiac disease, and nut allergy), but your help is needed. It is crucial that any critical food allergies and dietary concerns are noted on the online registration form, along with reactions, severity, and treatments needed. When deemed necessary, parents/guardians whose campers have dietary needs or food allergies will receive phone calls or emails prior to camp to determine if special arrangements need to be made. Menus can be found on the camp website under the *Campers* tab. If the camper has severe restrictions, parents/guardians should send food with their camper where it will be stored in the kitchen. The kitchen staff will prepare this food for her. Parents/Guardians can send this food in a small cooler or bag that is labeled with the camper's name. All food must be labeled as well. Coolers and/or bags of food should be taken to the *Open Enrollment* table on busing day. Please see the website under the *Campers* tab for camp procedures and policies regarding food concerns. **If a camper will be bringing an EpiPen to camp, the *Oakcrest EpiPen Form* must be filled out by a parent/guardian and given to the stake leader prior to Registration Day. EpiPen forms should be collected by the stake leader and turned in on Registration Day.**
- **Homesickness:** Homesickness can be an issue for some campers. Our policy is to help homesick campers stay at camp for as long as possible, so we do not contact parents/guardians until Tuesday. We deal with extreme circumstances on an individual basis. Parents/Guardians should prepare their camper to be away from home, assuring her that homesick feelings are normal and felt by almost everyone, but some feel them more strongly than others. Homesickness can create both emotional and physical symptoms. Parents/Guardians should discuss in advance what their camper can do to address homesick feelings or symptoms, such as focusing on the fun things to do at camp, trying to help another camper who feels homesick too, or praying for Heavenly Father's help even before she comes to camp. Parents/Guardians may consider arranging for her to receive a priesthood blessing as part of her preparation for camp.
- **Medical/Emotional Concerns:** For the safety of the camper, it is important that all **moderate to severe** medical and emotional information be filled out completely and specifically on the online registration form. Parents/Guardians of campers with moderate to severe emotional health concerns may be contacted by a member of the Oakcrest Women's Committee prior to camp in order to gain a better understanding of these issues.
- **Medical Emergencies:** Should a camper require medical treatment at a clinic or hospital, a parent/guardian will be contacted immediately and asked to promptly come and get the camper. If that is not possible or help is needed sooner, the camper will be transported by ambulance to the appropriate medical facility. A parent/guardian or other adult family member will be required to meet the camper at the clinic/hospital. Once a family member arrives, the camper will be turned over to his/her care. Oakcrest contact information will be given to the parent or other family member, so that he/she can contact the camp and inform them as to the camper's condition and whether or not the camper will be returning to Oakcrest. If the medical problem is resolved in time for the camper to finish her stay at Oakcrest, she is welcome to return, but the family must provide transportation.
- **Medication/Injections:** For safety reasons, all medication (including over-the-counter items) must come to camp in the original container(s) labeled with dosage instructions. **All prescription medication containers should be placed together in a Ziploc bag, along with a small card listing the camper's name and instructions for each medication (dosage and time of day to be taken). A separate Ziploc bag (with instructions) for over-the-counter medications can be sent as well.** Oakcrest staff can only remind campers to take their medications, but by law cannot actually administer them or force girls to take them. Parents/Guardians should review all medications and instructions with their camper so they can take their medications on their own. Prescription medication bags will be securely stored in the first aid office for girls to come and take there. The first aid staff will list prescription medications on a schedule spreadsheet and will remind them to take them based on the instructions sent. Over-the-counter medications can be kept with their counselor in their cabin for easier access. Campers requiring injections must be willing and able to give their own injections, as there is not a registered nurse on the premises. Camper's insulin can be kept in a refrigerator in the first aid office. Campers can carry rescue inhalers, EpiPens, and diabetic medication/supplies with them at all times.

- **New Medical Information Form:** If a camper's medical situation changes **after** her registration has been submitted, her parent/guardian needs to fill out a *New Medical Information* form and return it to the stake leader by the Monday morning of camp. Stake leaders should then turn in the form at the *Open Enrollment* table on busing day. This form is located on the website under the *Forms* tab.
- **Special Needs or Limitations:** Oakcrest does not have wheelchair-accessible cabins or bathrooms, and uneven terrain and distance between activities make the use of crutches at camp very tiresome for campers. In addition, young women with uncontrolled diabetes or other severe physical, emotional, or mental disabilities that prohibit full participation are encouraged to consider stake camp or special needs camp instead of Oakcrest. Local stake/ward leaders do not attend Oakcrest with their campers, and hired Oakcrest counselors are not trained to handle severe limitations. Campers who come to Oakcrest are expected to function independently and be self-care. Some young women with physical or mental needs that require only a little individual help can come with a 16 to 18-year-old buddy. Special needs and limitations should be noted on the online registration form.

Indexing:

Each camper will have the opportunity to spend time in the Indexing Room at Oakcrest. Indexing provides people all over the world with vital information as they search for their ancestors' genealogical records. A counselor who is trained to teach indexing to the campers will provide instruction and support as the campers navigate the indexing website and perform this wonderful service. **Prior to camp, every camper should obtain a username and password through either *familysearch.org* or *churchofjesuschrist.org*. Please assist your campers with this as needed. Campers should write down their username and password to bring it to camp.**

Lost and Found Items:

Any luggage items left on Friday with your stake's colored tape attached will be sent home with the chaperones. The chaperones will then return the items to the stake leader for distribution. Most items left without identification will be kept for three weeks and then taken to Deseret Industries. Valuable items, such as digital cameras, will be kept for three months. Campers should contact oakcrestcamp@gmail.com within these time periods to claim their lost items.

Luggage and Labeling:

Because luggage space is limited on the buses, campers are only allowed four luggage items: one large duffel bag OR medium suitcase, one warm sleeping bag, one school-size backpack, and one pillow. New clothes or valuable items should be left at home. Each stake should distribute duct tape in their assigned color. Assigned colors are listed on the camp schedule. All luggage, backpacks, sleeping bags, pillows, and cameras must be marked with the camper's first and last name and parent/guardian's cell phone number on the colored tape. **We highly recommend that stakes meet before Monday to distribute the colored tape and mark luggage items.**

Please note: Campers from your stake who are attending with another stake will use gray duct tape to label their luggage.

Meals and Snacks:

Oakcrest offers delicious, well-balanced meals three times a day. Several choices are offered through hot entrees, a salad bar, and a cereal bar. Campers are welcome to bring their own snacks, especially those who may be picky eaters. Refrigerators and freezers are not available to campers unless they have specific dietary needs. Personal snacks should be labeled and will be kept in a sealed, "critter-proof" container. Snacks can also be purchased at the Trading Post. **Campers assigned to the *Nut Free* cabin are not allowed to bring any snacks containing nuts.**

Nut-Free Cabin:

For those campers who are severely allergic to nuts of any kind, lodging is available in a cabin that is kept nut aware throughout the summer. Campers and their roommates who wish to stay in this cabin should indicate this on the online registration form. All campers in this cabin (even roommates without allergies) will need to bring only nut-free snacks and will be required to follow allergy-aware guidelines, such as not sharing snacks with each other and always washing hands after eating. At times, girls who are not "nut free" will be assigned to this cabin. Please reassure them that this cabin is just

like all the others and is not separated from the rest of the camp. The only difference is that products containing nuts are never allowed in or around the cabin.

Open Enrollment:

Open enrollment begins on April 1 for girls from nonparticipating stakes who wish to attend Oakcrest. Beginning on April 1, a registration link will be posted on the *Open Enrollment* page for campers from nonparticipating areas who finished the 7th grade in 2023. All open enrollment campers and their parents/guardians should follow the *Open Enrollment* instructions found on the website under the *Registration* tab.

Open enrollment registration is accepted on a first-come, first-served basis. Forms and payments are accepted up to two weeks prior to camp if space is available. After all participating stakes have registered in March, available openings will be posted on the website. Open enrollment campers will label their luggage with grey duct tape.

The fee for open enrollment is \$190, unless you are from a participating stake and submitting a late registration. Participating stake campers pay \$165, even if registering late through open enrollment. **Open enrollment campers should mail their payments to Oakcrest and should not be included in the payment that participating stakes turn in on Registration Day.** Oakcrest does not accept personal checks. Please pay with a cashier's check or money order.

Mail open enrollment payments to one of the following:

Campers attending weeks 1, 3, 7, 9:

Martha Sorensen
11859 South Elm Ridge Road
Sandy, UT 84094

Campers attending weeks 2, 4, 6, 8, 10:

Paula Glassett
545 East 12000 South
Draper, UT 84020

Opening and Closing Assignments:

Participating Oakcrest stakes have the opportunity and responsibility to help open and close camp. Because these are rotating assignments, your stake will not need to help every year, but your stake will be given an assignment every few years. The stake high councilor over Young Women is responsible for finding members of your stake who are over 16 years of age to fulfill this assignment.

Projection Questionnaire:

The *Projection Questionnaire* helps Oakcrest determine when to schedule your stake for Oakcrest the following year. In 2023, we will need a projected count of young women who will be eligible to attend Oakcrest in 2024. We also need your projected dates for stake girls camp, youth conference, FSY, and/or trek. Scheduling for 2024 takes place at the end of August, 2023. If you do not know your projected dates, please list any **tentative** dates. This form is filled out online and is located on the website under the *Forms* tab.

Refunds:

Because many of the camp expenses are paid months before camp begins, **Oakcrest is unable to provide refunds.** If a camper is unable to attend camp after she has registered, the stake leader may be able to help her find a replacement. The camper may also elect to come on another open week. The deadline for all changes is two weeks before the scheduled camp week begins... **Oakcrest will not accept last minute registrations or replacements on busing day.**

Registration Information:

Oakcrest registration forms are filled out and submitted online. Stake leaders will be provided with a registration link that they will give to their eligible young women. Stake leaders are responsible for notifying eligible young women in their stake of their opportunity to attend Oakcrest. A list of eligible young women can be requested from your stake clerk using birthdates between **September 1, 2009 and August 31, 2010.** Please make sure the young women on this list will be finishing 7th grade in 2023 before inviting them to register. Stake leaders can help parents/guardians register their campers

at their Stake Kickoff Meetings (see *Stake Kickoff* below) or give them instructions at the meeting and allow them to register from home. Registration for participating stakes will close on Wednesday, February 22 and reopen on Monday, March 13 for campers from participating stakes who did not register in time for Stake Registration Day.

- **Campers from Nonparticipating Stakes:** Campers who wish to attend Oakcrest but do not live in a participating stake can register during our open enrollment period beginning April 1.
- **Campers from Participating Stakes Attending with Another Stake:** Girls from your stake who will be attending camp with another stake should select the stake they are attending with from the drop-down list on the online registration form. They should also select the week that stake is attending Oakcrest on the online registration form. **Forms and payment will still be turned in to the stake leader representing the stake in which they live.**
- **Registration Day:** Before Stake Registration Day on March 11, you will be emailed a list of registered campers from your stake. Please gather the following materials and bring them to the Cindy Lane Church at 4881 West Cindy Lane in South Jordan at your stake's assigned time slot found in the *Leaders* section of the website under *Stake Registration Day*:
 1. A list of any changes in your stake contact information within the past year, including the emails and phone numbers for the stake Young Women president, the Oakcrest contact person for your stake, your stake president, and the high councilor assigned to Young Women.
 2. All *Signature Forms* with **roommates' forms stapled together.** (See ***Signature Form*** below.) It will be your responsibility to ensure that the roommate listed on the Signature Form is the same as the roommate listed on the Young Women Leader Registration Report that will be emailed to you throughout the registration process. If they are not identical, you will need to contact the campers' parents and coordinate with them to ensure they match. If a particular roommate does not live in your stake, please review the Young Women Leader Registration Report to ensure the camper in your stake is listed as the roommate of the camper who does not live in your stake.
 3. Completed *Buddy Agreement* forms attached to each buddy's signature card.
 4. Completed *Oakcrest EpiPen Forms*. These do not need to be stapled to the signature cards.
 5. The Oakcrest flash drive containing the promotional video.
 6. One stake check made payable to *Oakcrest Girls Camp* for the full amount due.
- **Registration Fee/Payment:** The registration fee for each girl from a participating Oakcrest stake is \$165. For campers from nonparticipating areas, the fee is \$190. This fee covers lodging, meals, transportation, staff salaries, and all other camp expenses. Local leaders within stakes provide guidelines on whether the stake, ward, or family pays the Oakcrest registration fee, based on the needs in their areas. A single stake check made out to *Oakcrest Girls Camp* must be cut for the initial registration payment. Count your money and reconcile it with the number of campers registered. Give the money to your stake clerk and have him cut a check to Oakcrest for the entire amount. Make sure two people sign the check. Late registration payments may be in the form of cashier's checks, money orders, or stake/ward checks. **Oakcrest does not accept personal checks. Registration fees are nonrefundable.**

Mail late registration payments to one of the following:

Campers attending weeks 1, 3, 7, 9:

Martha Sorensen
11859 Elm Ridge Road
Sandy, UT 84094

Campers attending weeks 2, 4, 6, 8, 10:

Paula Glassett
545 East 12000 South
Draper, UT 84020

- **Signature Form:** All campers (including 16 to 18-year-old buddies) must download, read, and sign the *Signature Form*, indicating that they have read and understand the Oakcrest policies located under the *Policies* tab on the website. These forms must be signed by the camper, parent/guardian, and the camper's bishop. Nonmember

campers living in your stake boundaries must also have a signature card containing all three signatures. The *Signature Form* can be downloaded from the website under the *Forms* tab. Stake leaders must gather these cards from the campers in their stake (including those attending with another stake) and turn them in on Registration Day. The *Signature Forms* of roommates should be stapled together before turning them in on Registration Day. **Please make sure all signature lines are complete before bringing them to Registration Day.** You may also make any comments on this form regarding the camper that you think might be helpful for the staff to know.

- **Stake Registration Lists:** You will be emailed a list of campers from your stake who have registered to go to Oakcrest. It is your responsibility to make sure you obtain forms and payment **ONLY** from those campers who live in your stake. You will be emailed another list of campers **ATTENDING** with your stake. This will include campers from your stake, as well as campers from other stakes who are joining you. **You will need to bring this list with you to busing day so that you can check your stake's campers in and give them a bus card. Campers from other stakes who are attending camp with your stake will need to check in at the *Open Enrollment* table on busing day to get their bus ticket.**
- **Ward Leaders:** Ward young women leaders can be asked to assist the stake with the registration process. You may ask the ward leader to collect *Signature Forms*, *EpiPen Forms*, *Buddy Agreements*, and payments and ensure that each card is filled out completely. The ward young women leader may also help by writing comments about the camper on the *Signature Form* that would be helpful for the staff to know. If ward leaders help with the registration process, they should be educated on the registration process and reminded that they should only staple *Signature Forms* together if the roommate names on each card match.

Roommates:

Before Stake Registration Day, stake leaders should staple together the Signature Forms of **two** campers wishing to be in the same counselor group. **Two** campers may room together. Some girls have a very difficult time if they are not paired up correctly, so your care and concern when performing this task is appreciated. Please honor the campers' requests unless they have suggested more than two roommates or roommate selections do not match up. In order for forms to be stapled together, roommates must have the others' names on each of their respective forms. If a change needs to be made, please notify the parents/guardians and the girls involved before Registration Day. Necessary changes should be made and noted in the top right corner of the forms before turning them in on registration day. Please be aware that when a young woman or her parent/guardian comes to us with a complaint about not being placed with the right roommate(s), we refer them to their stake leaders. Oakcrest does not take responsibility for roommate issues.

Many young women choose not to have a roommate. This option is often ideal, as these girls have a great opportunity to make new friends. Please note that requests to change roommate assignments cannot be accommodated after Registration Day unless the involved girls and their parents/guardians have been notified and are in agreement. Any requested changes are coordinated through the stake Young Woman leader and confirmation of agreement from the parents/guardians must be sent to Oakcrest Registration before changes can be made. Any roommate changes must be completed by two weeks prior to your camp date. No changes can be made after that date.

Service Project:

Every camper will have the opportunity to participate in the yearly Oakcrest service project. Service is not only important and uplifting, but also fun! Campers are invited to donate items for the service project if they are able.

Showers:

We are fortunate at Oakcrest to be able to offer our campers one shower per week after their hike.

Spending Money:

Suggested spending money is \$20-\$40. It can be used for crafts (\$1-\$5), sweatshirts (\$18), hoodies (\$19), T-shirts (\$10), snacks, and other Trading Post items. For a list of items for sale, see the *Trading Post* section under the *Campers* tab on the website. Craft options can also be seen online under the *Campers* tab. Spending money is optional. One free craft, an Oakcrest T-shirt, and all other essential costs are covered in the registration fee.

Stake Kickoff Meeting:

This meeting should be held in early February under the direction of the stake leader assigned to Oakcrest. Campers eligible to attend Oakcrest and their parents/guardians should be invited. The purpose of the meeting is to inform them about the opportunity to attend Oakcrest and give online registration instructions. *Signature Forms* should be passed out at this meeting, as well as *EpiPen Forms* and *Buddy Agreements* as needed. These forms can be found online. You may also want to put together

a camper's packet for each camper that includes the following forms that can be downloaded from the website under the *Campers* tab:

- Oakcrest Girls Camp: A Guide for Campers and Parents
- Packing List
- Luggage Instructions
- Service Project Flyer

Stake Leadership Changes:

Please submit any stake contact information changes on the website under the *Contact* tab. Oakcrest tries to maintain a current list of the following from their participating stakes:

- Stake President
- High Councilor over Young Women
- Stake Young Women President
- Oakcrest Contact Person (This may be the stake camp director or Young Women counselor.)

If you are released, please pass on the promotional flash drive and any other Oakcrest information to the new presidency and have them submit their contact information online under the *Contact* tab.

Young Women Activity Night:

Activity Night is held on Thursday night. Members of the stake presidency and their wives, bishops and their wives, and the stake young women presidency are invited to attend. Maps and invitations can be found under the *Leaders* tab on the website. The stake leader over Oakcrest should distribute or email these to all who are invited.